

University Undergraduate Council

February 10, 2023 1:00 - 3:00 PM

Zoom

Minute Attendance

Committee - Voting Members					
✓	Ladrica Menson-Furr (CAS)		Lisa Mendell (CSD)	✓	Joy Hoffman (NURS)
✓	Denis Grélé (CAS)	✓	Nichelle Robinson (COE)	✓	Candace McGowen (NURS)
✓	Melissa Hirschi (CAS)	✓	Sandra Cooley-Nichols (COE)	✓	Joanne Gikas (CPLS)
✓	Andrew Mickelson (CAS)	✓	Russell Deaton (HERFF)	✓	Lorraine Meiners-Lovel (CPLS)
✓	Kurt Kraiger (FCBE)	proxy	Claudio Meier (HERFF)	✓	Debra Bartelli (SPH)
✓	Peter McMickle (FCBE)	✓	Larry Weiss (CHS)	✓	Jennifer Turchi (PUBH)
✓	Kelly Mollica (FCBE)	✓	Melissa Puppa (CHS)	✓	Alistair Windsor (Faculty Senate)
✓	Jenna Thompson (CCFA)	✓	Brandt Pence (CHS)		
proxy	Sonin Lee (CCFA)	✓	Michael Hutchison (KWS)		
✓	Christina Moss (CCFA)	proxy	Carol Silkes (HPRM)		
Committee - Non-Voting Members					
✓	Carol Danehower (Chair)	✓	Karen Weddle-West (SAS)	✓	Sofiya Dahman (Library)
	Alletha Davis (Registrar)	✓	Dale Williams (ACC)	✓	Stormey Warren (CAS)
	Darla Keel (Registrar)	✓	Kathy Walker (AAN)		
✓	Keri Kerr (Registrar)	✓	Sean Holden (OIR)		
✓	Victoria Tardugno (Registrar)		Atlantica Smith (SGA - Student Rep)		
✓	Trent Harper (ASL)	✓	Melinda Jones (Un. Honors)		
Guests					
				✓	
Proxies					

University Undergraduate Council

February 2023 Meeting Minutes

February 10, 2023

1:00 p.m. Zoom

I. Call to Order –Carol Danehower, Chair

- Meeting called to order at 1:00 PM.

II. Old Business –

- Votes on October, November, December UUC Meeting Minutes
 - i. All three months of minutes moved and seconded for approval.
- Herff College of Engineering (4 new courses) – Russ Deaton
 - i. All proposals moved for approval, seconded and passed.
 1. ENGR 1211 Vertically Integrated Projects (VIP)—Exploration
 2. ENGR 2211 Vertically Integrated Projects (VIP)—Introductory
 3. ENGR 3211 Vertically Integrated Projects (VIP)—Intermediate
 4. ENGR 4211 Vertically Integrated Projects (VIP)—Advanced
- Dr. Danehower noted that per discussion with Provost and Colton Cockrum re: course description and course number similarities/differences. Distinction must be made regarding different content and level of learning in course title, description, and in course requirements provided in syllabi.

III. New Business-- College of Education

Sandra Cooley-Nichols, Chair of the Department of ICL, presented curriculum changes (details in attached PPT slides) proposed for the B.S.Ed (Human Development and Learning major and the Teaching All Learners major) that are necessary to retain licensure with the TN Department of Education.

UUC members will be notified when these proposals are available in Curriculog for review. These new courses, course revisions, and program revisions will also need to be *voted on in Curriculog* by UUC no later than March 1, as the institutionally approved programs are due to the State by March 6.

The revisions must be “in place” no later than 2026, but we may implement them here at UofM as early as Fall 2024. Any changes requested by the state and any fine-tuning of details, including wording of course descriptions, may be proposed in the next curriculum cycle –Fall 2023 (so the UUC may see these proposals again next year) for Fall 2024 implementation.

IV. Announcements/Updates/Reminders

- Curriculog --Short demonstration in Curriculog on how to make a decision on proposals.

- Update from Carol – THEC is revising processes as well as hiring new staff and realigning staff responsibilities. Carol will provide more detail on implications as they are known. Carol also asked for feedback on suggested topics for remaining meetings. At this point possible options are the Transfer Policy Working Group report and CIP code change process; also strategic plan implications for UG curriculum; others??? Please email Carol at vdanehwr@memphis.edu with your suggestions.

<u>2023 Meeting Dates</u>	<u>Curriculog Deadline</u>
3/17	3/3
4/14	3/31
5/12	4/28

V. Adjourn

- Move to adjourn seconded and passed. The meeting adjourned at 1:58 PM.



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FEBRUARY FACULTY MEETING

AY 2022 - 2023

2-10-23

RESET → **RECHARGE** → **RENEW**

Agenda

- Greetings
- RESET: Program Redesign
- RECHARGE: Tenure and Promotion Guidelines Alignment
- RENEW: Recruitment and Retention
- Updates
- Adjourn

PROGRAM REDESIGN: STARTING POINT

- Retreat Visioning Exercise: Bringing Our Mission Statement and Guiding Principles to Life [Friday, 8-19-22]
 - Common Threads
 - Diversity and Equity Content
 - Pedagogy
 - Curriculum Development



**PROGRAM REDESIGN: IMPACTED
PROGRAMS**

UG

HDVL

TALN

SCND-MATH

MAT

ECED

ELEM

SCND

SPED



PROGRAM REDESIGN: PROCESS REVIEW

PROGRAM ENHANCEMENT - CONSIDERATIONS

- State Requirements
 - Early Childhood Special Education Integrated Programming
 - Literacy Course Content
- Constituent Feedback
 - Local Education Agency
 - Council for the Accreditation of Educator Preparation Report
- Resources
 - Faculty capacity
 - Student enrollment
- University compliance
 - Misalignment of all MAT programs [POS to Graduate Catalogue]

*Information received at different points throughout the process.

Process Review: Program Redesign Taskforce

UNDERGRADUATE

Tiffany Bates – TALN ELED and Lambuth

Luann Ley Davis – TALN SPED and Main

Anna Falkner – ECED [HDVL]

Celia Anderson – SCND Math

MASTER OF ART IN TEACHING

Keishana Barnes – SPED

Jeff Byford - SCND

Will Hunter – ECED/SPED

Wesam Salem - ELED

Brian Wright – ECED/SPED

INTEGRATED SUPPORT TEAM

**Logan Caldwell, Beverly Cross, Laurie Macgillvrary,
Sandra Nichols, Nichelle Robinson, Craig Shepherd**

PROCESS REVIEW: ITERATIVE PROCESS



FINAL PROPOSED PROGRAM CHANGES

- Course Title and Description Change
- 4 proposed new courses
- [MAT Final Proposed ICL Program Redesign](#)
- [UG Final Proposed ICL Program Redesign](#)

PROGRAM REDESIGN VOTING PROCESS

Proceed to the following url to vote.

https://memphis.co1.qualtrics.com/jfe/form/SV_22YKsLliCfcbEay

RENEW: REIMAGINING ICL

Program Redesign
Approved 2/10/2023

Vigorous Recruitment and Retention
[Students and Faculty]

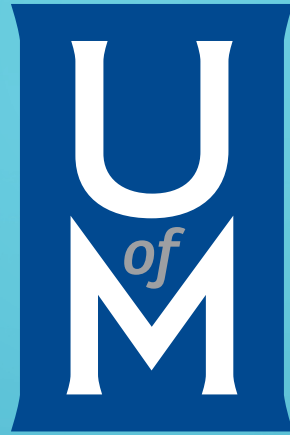
**CONSISTENT
COMMUNICATION**

Department T&P Guidelines Update

Faculty Workload Update
Adopted 10/14/2022

RECHARGE/RENEW AND UPDATES

- **Recharge:** ICL Promotion and Tenure Guidelines must be aligned with the University and the COE Guidelines. Due date 3/1/2023.
- **Renew:** Recruitment and Retention taskforce will develop an ICL plan and begin implementation. Due date 4/1/2023.
- Grow Your Own COE Initiative
- Use Navigate to initiate assistance for struggling students and lack of attendance
- Volunteers are needed from Main Campus to conduct sessions at the Lambuth Campus Become A Tiger Become a Teacher Event on Friday, February 24th, 9am – 1pm.
- Volunteers are needed to greet students throughout the day during the COE Loves Our Students Event on Tuesday, February 14th, 2nd floor lobby.
- Volunteers are needed to address school counselors from MO, IL, E-TN, and C-TN on Marcy 29 - 31 in Wilder Tower, 12th floor. This is a recruiting event.
- Volunteers are needed that will allow potential students and parents to observe their instruction and student engagement.



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