

University Undergraduate Curriculum Council

May 2021 Meeting Minutes

May 6, 2021 1:00 PM
Virtual via Zoom

Present: **Voting Members:** Russell Deaton (ENGR), Joanne Gikas (CPLS), Alfred Hall (COE), Matthew Haught (CCFA), Joy Hoffman (LCON), Michael Hutchinson (KWS), Claudio Meier (ENGR), Chuck Pierce (FCBE), Terra Smith (Faculty Senate), Laurie Snyder (CCFA), Deb Tollefsen (CAS), Jun Min Wang (CAS), Lawrence Weiss (SHS), Lan Zhang (CAS).

Non-Voting Members. Ashley Connolly (Academic Advising), Carol Danehower (Academic Affairs), Alletha Davis (Registrar), Ryan Fisher (CCFA), Darla Keel (Registrar), Kenneth Haggerty (Libraries), Tiffany Jordan (Registrar), Keri Kerr (Registrar), James Orr (Office of the Provost), Victoria Tardugno (CAS), Alletha Williams (Registrar), Willie Williams (SGA), Karen Weddle-West (SAS).

Guests/Proxy: Dan Bureau (SAS); Ladrica Menson-Furr (CAS); Katherine Rote (OIR).

Call to Order

Meeting called to order at approximately 1:00pm, by Carol Danehower, quorum present.

Old Business

- **Past Meeting Minutes.** November, December, January, March (we did not meet in February or April) meeting minutes are available for review and comments/corrections in Curriculog.

- **School of Music Program Modification Proposal (BM Music →BA Music for 3 concentrations)** was approved in December. Full proposal with additional detail for THEC was posted in Curriculog in April as FYI. Proposal will be submitted to THEC in May/June as an Academic Program Modification (APM).
- **Update: School of Communication Sciences and Disorders BA ASL and Deaf Studies**, is currently in final review stage at THEC, will be voted on at July THEC Meeting—Lisa Mendel.

New Business/Announcements (no items to be voted on)

- **General Education Transfer Guidelines are provided FYI.** These guidelines serve to clarify Focus Act (2016) requirements and as assistance for advisors and departments (are provided with these minutes).
- **THEC Ongoing Activities.** Academic Program Productivity Report; monitoring of program websites for accuracy. Departments should consider linking website curriculum descriptions to UG catalog.
- **Curriculog Management Transition to Office of the Registrar.** We are greatly indebted to Tori Tardugno from the College of Arts and Sciences, without whom the launch of Curriculog would not have been possible! Thank you to Tori for your expertise and help over the past two years! As of Summer 2021, Curriculog management will be located in the Office of the Registrar.

- **UUC Chair.** For 2021/22 Dr. Carol Danehower will be continuing in her role as Chair of the UUC as the designee of Dr. James Orr, Vice Provost for Academic Affairs and Strategic Enrollment.
- **Faculty Senate Representation on UUC.** Faculty Senate voted to add a representative (making the total voting reps of Senate = 2) to the UUC. This change will require a revision to bylaws and may be voted on in Fall 2021.

The UUC as a group and individually expressed much gratitude to two members for their longtime service to the University through their leadership on UUC. Deb Tollefsen, currently Associate Dean in the College of Arts and Sciences will be leaving that role and returning to faculty. Deb's leadership and guidance since 2015 has been invaluable and a major contribution to the success of the UUC. Laurie Snyder, longtime member of UUC, has provided a unique advisor and historical perspective, adding significant value to UUC decisions for many years.

Meeting was adjourned at approximately 1:45 PM.

