

University Undergraduate Curriculum

Meeting Minutes

October 12, 2018

Present: Richard Irwin (Academic Innovation), Laurie Snyder (CCFA), Carol Danehower (Academic Affairs), Kenneth Haggerty (Libraries), Shirleatha Lee (NURS), Ron Serino (UNIV), Lawrence Weiss (SHS), Alfred Hall (COE), Jennifer Nelson (COE), John Haddock (A&S), Michael Hutchinson (KWS), Melinda Jones (Honors), Terra Smith (Faculty Senate), Dot Hale (PROXY) (UNIV), Tom Nenon (PROXY) (A&S), Charles Pierce (FCBE), Sandy Utt (CCFA), Susan Elswick (A&S), Russ Deaton (ENGR), Claudio Meier (ENGR), Darla Keel (Registrar), Angela Kuykendoll (AISS), Alletha Davis (Registrar), Jessica Kelso (AAN), Jessica Flanigan (AAN), Lisa Mendel (CCSD), Debra Bartelli (SPH), Susan Neely-Barnes (PROXY) (A&S), Ryan Fisher (CCFA), Graciela Servin (SGA)

Absent: Joseph Jones (A&S), Joanne Gikas (UNIV), Carl Chando (ACC), Colton Cockrum (Institutional Effectiveness), Deborah Tollefsen (A&S), Ryan Crews (AISS), Todd Deese (Registrar)

Call to Order

Meeting called to order at approximately 1:03 pm, by Carol Danehower, when a quorum was achieved.

Minutes

Moved (Larry Weiss) and seconded (Ron Serino) for approval of minutes. Minutes approved by unanimous vote.

THEC/EAB

Carol Danehower discussed the THEC program approval process. We are planning to utilize the UofM contractual relationship with the Education Advisory Board (EAB) to have them provide consultation assistance to departments who are planning to propose new academic programs. Details will be shared as they are available.

This summer THEC invited all schools in the system to a meeting where a potential new approach to General Education, the *Interstate Passport* (based on learning outcomes rather than courses for transfer) was presented. At this point it is not clear what, if any, further guidance, direction, or oversight THEC plans to have regarding General Education.

Old Business

Russ Deaton discussed the working draft of the Academic Renewal policy and the Faculty Senate approved it. He received feedback from the academic advisors and will incorporate those suggestions. Arts and Sciences provided some additional feedback. Policy will be submitted for vote at the November meeting.

New Business--Curriculum Proposals

College of Engineering

Russ Deaton presented proposals:

- College catalog copy eliminated the residency requirements in favor of university residency requirements
- Biomedical Engineering: Deleting BIOM 4780 (3 hours); adding BIOM 4782 (1 hour), BIOM 4784 (2 hours); adding residency requirement of 12 at least 12 hours of upper-division hours in engineering courses.

Motion (Russ Deaton) to approve, Second (Michael Hutchinson). Proposals approved by roll call.

- Electrical and Computer Engineering: EECE 2201, changed prerequisite to only ENGL 1010; EECE 3201, eliminated PHYS 2120 prerequisite; EECE 3204, eliminated EECE 3201 prerequisite. New concentration in Intelligent Systems Engineering within the Electrical Engineering major. Proposals passed by roll call.
- Engineering Technology: Eliminating ENGL 3603 from curriculum; TECH 1411, add lab to course; new course proposal, TECH 2XXX (proposing 2908), Applications of Technology; TECH 3440, removing ENGL 3603 prerequisite and adding TECH 2XXX (proposing 2908) as prerequisite.

Motion (Russ Deaton) and second (Larry Weiss), proposals passed by roll with one abstain.

- Mechanical Engineering: incorporating ENGR 1010 into ME curriculum while retaining a TECH ELEC for the students (Accomplished by removing 1 CR from MECH 4300, 1 credit for EECE 2201 lab, and 1 credit from MECH 2318),
 1. With MECH 4300 lectures being videoed, class time can be reduced to 1 hr.
 2. MECH 2318 originally had additional content planned such as GD&T, blueprint reading, and 3-D prototyping in its justifying the extra hour. Students wishing to take more or advanced CAD can take MECH4324.
- Re-sequence and renumber some courses to enhance MECH program and ease transfer advising.
 1. Realign lab courses so they follow course (similar to System Dynamics): Ensures students have seen theory prior to lab work and enables enforcement of pre-requisites on labs.
 2. Re-assign MECH 3311, Thermo I, to 2000 level course and offer in Sophomore II. This will facilitate accepting transfer credit for Thermo I courses from 2-year and 4-year programs which are now starting to offer these courses at lower division. (This was previously done for Mech of Materials). Change prerequisites to Chemistry I, Physics I, and Calculus III.
- Prerequisite Change: making Thermo I a prerequisite for MECH 3331, Mech. of Fluid.

Moved (Russ Deaton) and Second (Shirleatha Lee), proposals pass by roll call.

Communications and Fine Arts

Matthew Haught presented proposal:

- Proposal for new concentration in Journalism major, Creative Mass Media

Motion (Sandy Utt) and second (Larry Weiss), proposal passed by roll call.

Health Studies

Larry Weiss presented proposal:

- Dietetics: Remove CHEM 3511 as requirement, concepts needed are incorporated in NUTR 3002 & 4812; add HLSC 4520; replace EDPR 4541 with HLSC 4400; course title changes for NUTR 2302 (Intro to Culinary Nutrition) and NUTR 2303 (Intro to Culinary Nutrition Laboratory)

Motion (Larry Weiss) and second (Shirleatha Lee), proposals passed by roll call.

- Health Studies concentration proposal: course title revision for HLSC 3500 (Critical Topics in Healthy Behavior); new course in special topic: HLSC 4902-4911 (Health Sciences)

Proposal for new minor in Medical Assisting, including five new courses proposals:

HLSC 3000 Introduction to Medical Assisting

HLSC 3001 Laboratory Techniques in Medical Assisting

HLSC 3002 Patient Interaction in Medical Assisting

HLSC 3003 Medical Office Administration

HLSC 3004 Medical Assisting Certification Review Preparation

Motion (Larry Weiss) and second (Shirleatha Lee), proposals passed by roll call.

University College

Dot Hale presented proposals:

- Legal Studies: new course, LEGL 4000 (Evidence and Argument)
- Merchandising: new courses, MRCH 3010 (Trends in Home and Exhibition), MRCH 4200 (Strategic Design for Exhibition)
- Thematic Studies: new course, UNIV 3592 (Religious Perspectives on Death and Afterlife)

Motion (Dot Hale, proxy for Joanne Gikas) to approve and second (Michael Hutchinson), proposals passed by roll call.

College of Arts and Sciences:

Tom Nenon presented proposal:

- 3+3 accelerated BA/JD program in department of Philosophy

Motion (Tom Nenon, proxy for Deb Tollefsen) and second (Larry Weiss), proposal passed by roll call.

Claudio Meier suggested careful scrutiny of proposals submitted for edits and professional quality.

Carol discussed a date of the workshop/sessions with the Education Advisory Board (EAB) consultants as February 12, 2019. Details will be forthcoming as plans are solidified.

Carol reminded the deadline for curriculum changes effective in the 2019-2020 catalog year is December 2018.

Curriculum proposal specifics can be found in OneDrive's October folder.

Motion to adjourn (Michael Hutchinson) and second (Laurie Snyder).

Meeting adjourned at 2:27 pm.