

University Undergraduate Council

Meeting Minutes

October 11, 2019

Fountain View Board Room

Present:

Voting: Orrin Cooper –Proxy for Pierce and Robinson (FCBE), Russell Deaton and proxy for Meier (ENGR), Susan Elswick (A&S), Joanne Gikas (CPLS) Matthew Haught (JOUR), Joy Hoffman— Proxy for Lisa Beasley (LCON), Michael Hutchinson (KWS), Jennifer Nelson (COE) and Proxy for Alfred Hall (COE), Ron Serino (CPLS), Laurie Snyder (CFA) Deb Tollefsen and Proxy for Haddock (A&S), Lawrence Weiss (SHS), Bridget Wells—Proxy for Joseph Jones (A&S).

Non-Voting: Carol Danehower (Academic Affairs), Karen Weddle-West (SAS), Debra Bartelli (SPH), Vanessa Brock (ACC), MaKayla Carr (SGA), Alletha Davis (Registrar),), Kenneth Haggerty (Libraries), Darla Keel (Registrar), Victoria Tardugno (A&S),

Absent:

Lisa Beasley (LCON), Carl Chando (ACC), Ashley Connolly (A&S), Ryan Fisher (CCFA), John Haddock (A&S), Alfred Hall (COE), Sean Holden (Inst. Research), Joseph Jones (A&S), Melinda Jones (Honors), Keri Kerr (Registrar), Claudio Meier (ENGR), Charles Pierce (FCBE), Martha Robinson (MGMT), Terra Smith (Faculty Senate)

Call to Order

Meeting called to order at approximately 1:03 pm, by Carol Danehower, when a quorum was achieved.

New Member

MaKayla Carr – SGA Rep

Guests

Dean Linda Jarmulowicz and Sharon Fairbanks (School of Communication Sciences and Disorders); Dean Radesh Palakurthi, Tim Flohr, Bill Mullins (Kemmons Wilson School of Hospitality and Resort Management); Ryan Crews (Student Academic Success).

Minutes

Minutes from the May (2019) and September (2019) meetings were approved.

Old Business

Deb Tollefson, Chair of the General Education Committee, distributed a draft of the guidelines and the list of committee members by email prior to the meeting. Colton Cockrum has updated the information regarding SACSCOC accreditation so new guidelines reflecting this will be sent. No meetings have been scheduled as of this date, however, the plan is to meet in November.

New Business

Revision of the UUC Bylaws were sent out for review as required, including:

- add Communication Sciences and Disorders and School of Public Health as academic units with a vote as they now have undergraduate programs or are proposing programs. Resulting UUC membership will be 20, with quorum as 11.
- replaced "Provost" with "Vice-President of Student Academic Success" to reflect the recent restructure
- removed "Director of Advising" replaced with "a representative of the Academic Advising Network"

There were no other revisions submitted. Committee will vote at November meeting.

Curriculum Proposals

*Tori Tardugno was thanked for her leadership and guidance with the implementation of Curriculog.

Communication Sciences and Disorders

Linda Jarmulowicz and Sharon Fairbanks presented their proposal for the Bachelor of Science (B.S.) major in American Sign Language (ASL) and Deaf Studies.

- Discussion.
- Proposal for 4 new courses and 1 revised course passed by unanimous roll call vote. New courses = A USP 3010 Advanced ASL; A USP 4209 Linguistics in ASL; A USP 4900 ASL/Deaf Studies Field Experience; Revised course A USP 3020 Advanced Fingerspelling.
- Proposal for degree program passed by unanimous roll call vote.

Proposal will next go before the Board of Trustees at December 4 meeting. After approval, Letter of Notification (LON) will go to THEC for review and revision, with the next step being a request from THEC to submit the New Academic Program Proposal (NAPP) for review and revision and a site review conducted by THEC and an external reviewer. After that review and revision process the LON/NAPP is brought before the actual Commission for a vote.

****School of Public Health update given by Debra Bartelli. LON for the BS in Public Health has been approved by THEC.****

Kemmons Wilson School of School of Hospitality and Resort Management

Radesh Palakurthi, Tim Flohr and Bill Mullins distributed handouts and presented their proposals for a Culinary Essentials Certificate (CEC); Culinary Arts concentration in the BA Hospitality and Resort Management major; and a Culinary Arts. Related to these program proposals they presented proposals for a total of sixteen new HPRM courses, with eight courses comprising the CEC. Seven of the eight courses only count toward the CEC (HPRM 2012 is a requirement for the certificate, the concentration and the minor). See Appendix for course lists.

Questions/answers and discussion regarding the CEC followed the presentation.

Motion for CEC and courses was made (Haught) and seconded (Hutchinson). Motion passed with friendly amendment (Deaton) that the courses counting only for the CEC not be allowed to count toward as electives for other programs at the UofM (meaning that HPRM 2012 is the only course that would be allowed to count as an elective or for other HPRM programs).

Regarding the Culinary Arts Concentration proposal, Carol Danehower noted that we would be voting only on the 24 hours in the concentration, NOT the "guided electives" as stated in the proposal. Such an addition of the additional hours would add to the hours of the concentration, making it over the 24 hour maximum limit for internal-only (not THEC) approval of new programs. (The additional hours for the electives could be a part of an HPRM BA program proposal revision which could be submitted at another time but was not on the agenda for this meeting).

Related to the courses proposed, through discussion it was clarified that HPRM 2012 is a pre-requisite to HPRM 3013, HPRM 3015, HPRM 3016, HPRM 3018 and 4012. Further, it was clarified that HPRM 3012, HPRM 3015 and HPRM 3016 are prerequisites for HPRM 4012.

Motion to pass the proposal and courses was made and seconded (Hutchinson) and passed by roll call vote.

Minor proposal was presented, motion to approve, second (Hutchinson) passed by roll call vote.

Announcements

Due to time constraints, Student Academic Success Resource Center presentation by Ryan Crews will be made at the November meeting.

Deadline for materials to be in Curriculog at the UUC level is October 25, 2019.

Next meeting is Friday, November 8, 1:00 PM, Faculty Senate Chamber. Meeting adjourned 2:54pm.

Appendix A to October 11, 2019 UUC Meeting Minutes

Courses Passed for Culinary Essentials Certificate (CEC)—all new courses (23 Credit Hours)

HPRM 2012: Culinary Theory & Fundamentals (3 credits)
HPRM 2013: Intermediate Culinary Techniques (3 credits)
HPRM 2014: Culinary Leadership & Professionalism (3 credits)
HPRM 2015: A La Carte and Restaurant Service (3 credits)
HPRM 2016: Intro to Pastry & Baking (3 credits)
HPRM 2017: Food Composition & Sanitation (3 credits)
HPRM 2018: Introduction to Garde Manger (3 credits)
HPRM 2019: Culinary Internship (2 credits)

Courses Passed for New Concentration in Culinary Arts (24 Credit Hours; all new courses except HPRM 3050 and 3810)

HPRM 2012 - Intro to Culinary Arts (3 credits)
HPRM 3013 - Advanced Culinary Skills (3 credits)
HPRM 3014 - Pastry & Baking (3 credits)
HPRM 3015 - Food Analysis (3 credits)
HPRM 3016 - Garde Manger (3 credits)
HPRM 3050 - Food/Beverage Controls (3 credits)
HPRM 3810 - Food Safety & Sanitation in Hospitality (3 credits)
HPRM 4012 - Senior Culinary Design (3 credits)

Courses Passed for New Minor in Culinary Arts—All new courses (18 hrs; all new courses except HPRM 3810)

HPRM 2012 - Intro to Culinary Arts (3 credits)
HPRM 3013 - Advanced Culinary Skills (3 credits)
HPRM 3014 - Pastry & Baking (3 credits)
HPRM 3015 - Food Analysis (3 credits)
HPRM 3016 - Garde Manger (3 credits)
HPRM 3810 - Food Safety & Sanitation in Hospitality (3 credits)

