

University Undergraduate Curriculum

Meeting Minutes

February 10, 2017

Present: Richard Irwin (Academic Innovation), Deborah Tollefsen (A&S), Joanne Gikas (UNIV), Laura Snyder (CFA), Lloyd Brooks (FCBE), Karen Thurmond (Acad Advising), Jennifer Nelson (EDUC), Lisa Beasley (Faculty Senate), Alistair Windsor (MATH Proxy), Shirleatha Lee (NURS), Eddie Jacobs (ENGR), Bess Robinson (Libraries), Stanley Walls (SHS), Carl Chando (ACC), Helen Sable (PSYCH), Pilar Alcalde (Foreign Language), Judith Brown (MIS), Michael Hutchinson (KWS), Sandy Utt (JOUR), Melinda Jones (Honors), Russ Deaton (ENGR), Darla Keel (Registrar), Angela Kuykendoll (Recorder)

Absent: Ryan Crews (Assistant Registrar), James Campbell (MATH), Loretta Rudd (UNIV), Thomas Banning (Faculty Senate)

Call to Order

Meeting called to order at 1:04 pm when a quorum was achieved.

Minutes

Darla Keel moved for approval of minutes, that was a second motion from Laurie Snyder. No objections, January minutes were approved.

Early Alert

Fredrika Cowley presented information with handouts about the Early Alert system. The question was asked if department chairs could request data to determine if members of their departments are using the system.

THEC Policy Discussion

New policies concerning THEC were sent to members of the curriculum council. These policies go into effect immediately. Proposals that are in-process with TBR will now be considered by local governing board and THEC if it requires that level of approval. Please centralize and share within your departments.

First Board meeting 17 March. We are in the process of finalizing a proposal for items that could be done locally--without full Board review. A Board subcommittee will review all proposals for submission to the Board. The UUC will continue to review proposals on a monthly basis, enabling the subcommittee to meet/review quarterly to submit to the Board. Anything below 24 hours is considered local, and there is no mention in the document of majors/minors. We must use the accurate vernacular to avoid confusion and allow for transparency. Tenure and Promotion will have to be vetted by the Board, then THEC. TBR General Advisory Council: No one has a clear view of what's happening with Gen Ed. SACS will also meet with the Board of Trustees. UofM has the first convening and other institutions will follow.

Curriculog/Acculog Update

Three roles to consider: Editor (puts what's proposed into software), Event Auditor (approves what was put in), Manager (publishes). In the next week, newest version of the catalog will be in Acculog. Karen Thurmond would like to begin training in these roles as she updates 17/18 catalog. Please send her the names of people engaged in the curriculum in your college who could perform any of the roles.

Once catalog is delivered in the new format, we will begin implementing the curriculum management software. All on UUC have a role. Instead of filling out forms in print, it will be done online. Approvals will follow the same procedure we presently have. All members of the UUC will have access to view proposals within the software as well as vote inside the software.

The format of the catalog will be much more student-facing. It will be searchable, include social media, allow students to create a login/save work/makes notes/plan ahead/print. Much easier to revise the catalog. Four-year plan forms in the current catalog aren't particularly conducive to planning. It will be much more so in Acculog. Up and running by 1 August so that everyone is up to speed prior to planning curriculum. Hope to do some sessions in May. The catalog is published once a year, but we could decide about smaller things.

NCUR 2017 Update

All presentations have been scheduled. Students will be notified this next week. There is a need for session moderators. This call will continue for the next two weeks. Now have 137; will need 600. Please recruit volunteers: Faculty, graduate students, etc. Two sessions would be great. Need about 400 general volunteers (students, staff, anyone) to answer basic directional questions, etc. Please remind those faculty being displaced to try to incorporate the Conference into their syllabus or class time. Will put a searchable schedule online.

Graduation GPA

Deb Tollefsen distributed her proposal to clean up the catalog, which currently says two different things. As a result of the TBR policy, everything in Banner, etc., was changed, so we need to either get rid of it or revert to what "overall" used to mean (UoM and transfer work prior to Spring 2015). Deb Tollefsen proposes eliminating convoluted TBR language from catalog. If inclusive only, people could graduate with less than a 2.0 from our campus. Might need to keep overall in there, but what would be the implications for transcripts? Could we change to add UoM and overall? Darla Keel felt that would be a pretty big undertaking, but could look at how to do so and report back to the council. Students cannot graduate with less than a 2.0. Overall, inclusive, and UoM available in Banner. Proposed: Don't look at JUST UoM, but everything. How much work would it be to put overall on a transcript and add inclusive? Will THEC require something different? Honors is figured on UoM and inclusive; NOT overall. Sandy Utt moved to accept Deb Tollefsen proposal with an update from Darla concerning Banner/UMDegree modifications. Stan Walls provided a second to that motion. As you listen to recording, there may be some discussion about the outcome of the vote provided we are unclear about Banner/UMDegree's role in adapting to the change. Will add to March agenda if an update is available.

Curriculum Proposals

Kemmons Wilson School of Hospitality Transitioning internship from core to elective. Many students can't take a 12-hour non-paid internship. (May get partial experience in another class.) That could be a deterrent. Replace with 12 hours of other SLS hours of field experience. Retains the total number of required hours. Not actively advertising the change. Motion passed, no objections.

School of Health Studies- One new course: HMSE 2007: Careers and Health Studies. Professionals will speak about career opportunities. 1 hour. Might be possible for students to shadow. Motion passed, no objections.

University College- CDFS 4910 was included in the approved curriculum for the Early Care & Learning concentration two years ago. It was proposed as a course in the student's senior year of the program and the first students will need this course this fall. Proposal is submitted to receive approval for fall scheduling. Jennifer Nelson mentioned that Teacher Education may have an issue with the word education being in the title for the course. Removing the word education could be a solution, and replace with a title like Early Care and Learning. Approved if title is changed. Karen Thurmond will ask that a new form be completed. Joanne Gikas will re-submit form with a new name. Motion passed, no objections.

All approved curriculum proposals can be found in OneDrive's February folder. The audio file of the meeting can be found in OneDrive's February Minutes folder.

Meeting adjourned at 2:28 p.m.