

## **University Undergraduate Curriculum**

### **Meeting Minutes**

November 10, 2017

*Present:* Deborah Tollefsen (A&S), Karen Thurmond (Acad Advising), Carl Chando (ACC), Dot Hale, Proxy (UNIV), Laura Snyder (CFA), Charles Pierce (FCBE), Carol Danehower (Academic Affairs), Lisa Beasley, Proxy (NURS), James Rodgers (Libraries), Melinda Jones (Honors), Shirleatha Lee (NURS), James Campbell (MATH), Loretta Rudd (UNIV), Lawrence Weiss (SHS), Jennifer Nelson (EDUC), Judith Brown (MIS), Pilar Alcalde (Foreign Language), Michael Hutchinson (KWS), Brannen Varner, Proxy (Libraries), Jeffrey Marchetta (Faculty Senate), Sandy Utt (JOUR), Russ Deaton (ENGR), Darla Keel (Registrar), Angela Kuykendoll (AISS)

*Absent:* Richard Irwin (Academic Innovation), Eddie Jacobs (ENGR), Ryan Crews (Assistant Registrar), Joanne Gikas (UNIV), Helen Sable (PSYCH), James Rodgers, (Libraries), Isaiah Perry (SGA)

### **Call to Order**

Meeting called to order at 1:07 pm, by Carol Danehower for Dick Irwin, when a quorum was achieved.

### **Minutes**

Larry Weiss made motion to approve minutes. Minutes approved minutes for October.

### **By-laws Change**

A portion of the UUC By-laws were distributed for review and consideration of amending at the October meeting. UUC By-laws can be amended at any meeting of the UUC by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Article V on MEETINGS, Section 1: Regular Meetings currently reads:

The regular meetings of the UUC shall be held monthly during the academic semesters from September through May, unless otherwise requested by the Chair or a majority vote of the UUC. If necessary, meetings may be scheduled during summer months by the chair.

Meetings of the UUC shall be chaired by the Vice Provost, Academic Innovation and Support Services.

The amendment put forth for consideration would add “or the Vice Provost’s designee” to the final sentence. If a motion comes from the floor, this amendment may be voted on at the November meeting.

Shirleatha Lee made the motion to approve the amendment to the by-laws; Larry Weiss second; motion carried by unanimous vote.

**Note:** Carol Danehower had been named as the Vice-Provost's designee at a previous meeting, to take effect at this meeting pending the vote. At this point she chaired the meeting as the Vice-Provost's designee.

## **Old Business**

### **GPA Discussion**

Carol Danehower and Darla Keel reported that Provost Weddle-West had rescinded her objection to the previous recommendations by the UUC that the GPA (for graduation eligibility AND for graduation with distinction) be calculated including grades from transfer work (reverting back to the policy of the University of Memphis prior to the requirement imposed by the Tennessee Board of Regents that transfer work be accepted for credit only with no grade). The Provost asked that the UUC vote again on this issue for clarity.

Loretta Rudd moved that the GPA used for eligibility for graduation AND to determine graduation with distinction be calculated using transfer course grades, reflecting the student's academic performance spanning their entire academic career. Laurie Snyder provided a second to the motion, motion passed. Details on wording for the catalog, academic policies, feasible effective date, etc. would be worked out by Carol Danehower and Darla Keel and would be presented for review at a future meeting.

### **General Education**

Committee has been formed with members from each college. Will meet on November 20<sup>th</sup> to begin discussion of policies for General Education.

### **Curriculog**

Karen Thurmond reported that decentralization is ongoing. The 2017-2018 catalog was closed down (no further changes could be made). Have additional people making changes to catalog as they are approved by this council. Need to consider deadlines proposals for catalog changes in the current academic year. Digarc is hosting a conference in February; colleges were strongly encouraged to designate someone to attend. Certification courses for Acalog and Curriculog will be offered during the conference. Karen Thurmond clarified that it will be a management conference and not a user conference.

## **New Business**

Carol Danehower announced the protocol for obtaining course numbers, with proposers for new courses or special topics courses required to obtain course numbers from the Registrar's office before being submitted as a curriculum proposals.

A team composed of Carol Danehower (Academic Affairs), Ryan Crews (Academic Affairs), Darla Keel (Registrar), Assistant Registrar for Curriculum Data Management-a

new position created and to-be-hired (Registrar's Office), Colton Cockrum (Institutional Effectiveness and Assessment) and appropriate representative from Colleges and Schools as needed will meet post-UUC meeting each month to insure proper implementation of UUC decisions.

### **Curriculum Proposals**

#### **Arts and Sciences**

Deb Tollefson presented proposals from the College of Arts & Sciences (CAS):

- IIS—New course, Intro to Intelligent Systems
- Math –Prerequisite to College Algebra (MATH 1710)
- Political Science –New courses, Conservative Political Thought, Democratic Erosion
- Psychology- Prerequisite change to Research and Statistics I (PSYC 3010); changes to cognitive concentration
- Sociology- Close out course, Gambling and Society (SOC 3540); title change and description, Global/Culture/Info Technology to Global Info Tech & Soc of Work (SOC 4413)

Moved and seconded that all proposals be approved as submitted, passed with no objections.

#### **Engineering**

Russ Deaton presented proposals from the College of Engineering (ENGR):

- Mechanical Engineering- New course, Additive Manufacturing

Moved and seconded that proposal be approved as submitted, passed with no objections.

#### **Health Studies**

Larry Weiss presented proposals for the School of Health Studies (SHS):

- Physical Education- New course, Fitness for Beginners; title change and course revision, Ballroom Dancing to Basic Dance Rhythms (PHED 1814)

Moved and seconded that proposals be approved as submitted, passed with no objections.

Curriculum proposal specifics can be found in OneDrive's November folder and on the attached November log. The audio file of the meeting can be found in OneDrive's November Minutes folder.

Motion made to adjourn meeting. Meeting adjourned at 2:08 p.m.