

University Undergraduate Council
September 11, 2015
Minutes

PRESENT (voting): Abby Parrill-Baker (A&S – proxy for Deborah Tollefsen), Judy Brown (MIS), Lloyd Brooks (FCBE), Stan Walls (SHS), Joanne Gikas (UNIV), Deborah Hochstein (ENGR) Jeff Marchetta (ENGR), Mate Wierdl (Faculty Senate), Shirleatha Lee (NURS), DeAnna Owens (EDUC – proxy for Jennifer Nelson), Radesh Palakurthi (HPRM) , Firouzeh Sabri (PHYS), Peggy Quinn (UNIV) Barbara Taller, (BIOL), Laurie Snyder (CFA), Helen Sable (PSYC), Sandy Utt (JOUR)

PRESENT (ex officio): Dick Irwin (Academic Aff), Melinda Jones (Honors), Carl Chando (ACC), Bess Robinson (Libraries), Karen Thurmond (Acad Advising), Barbara Kyker (Recorder)

ABSENT: Deborah Tollefsen (A&S), Jennifer Nelson (EDUC)

GUEST: Rebecca Laumann (Study Abroad)

The meeting was called to order by Dr. Irwin at 1:00 pm when a quorum was achieved.

Welcome and Introductions

Parliamentarian – Dr. Irwin announced that Deborah Tollefsen, Arts and Sciences, has agreed to serve as the 2015-2016 UUC Parliamentarian.

UUC Bylaws – a motion was made that schools such as the Kemmons Wilson School of Hospitality and the School of Health Studies should be represented on the UUC. (Motion – Utt, Second – Snyder) Motion passed.

Council was reminded that, according to the bylaws, the Student Government Association should have representation on the UUC, but this has not been observed in the past. Mate Wierdl moved that the UUC should have student representation. (Motion – Wierdl, Second – Walls) Motion passed.

Study Abroad – Rebecca Laumann, Assistant Director, Study Abroad, introduced a mandate by TBR that all institutions provide training for faculty leading study abroad programs. The training will be offered in the spring. The training will cover important topics such as the role of the faculty program director; faculty and student conduct; federal and campus policies (FERPA, ADA, Clery Act, No alcohol campus); pre-departure orientation and managing crisis abroad. The Study Abroad Office also has a new policy requiring that all faculty who lead study abroad program have travel experience if the location.

Curriculum Proposals/Revisions – Karen Thurmond and Barbara Kyker reviewed new procedures for submitting proposal for review by the UUC.

1. All proposals should be handled by the UUC representative in each college or school.
2. UMdrive is the repository for all proposals, and each item must be entered in a log.
3. Items for review must be uploaded at least ten days prior for consideration at the subsequent UUC meeting.
4. Forms and instructions are available on the UMdrive, and everyone should have received a ticket.
5. Barbara will email the group each month to notify members of new proposals in UMdrive.

Curriculog and Acculog – Karen Thurmond advised that the Request for Proposals for Curriculog has been submitted, and bids close at the end of the month. TBR will be covering the cost of approximately \$250,000

and the University will be responsible for the cost of yearly maintenance. Price will be determined by number of institutions who opt to use the software.

TBR/TTP General Education – Dick reminded the Council that, while there are many common course numbers across the TBR system, there are also a number of courses offered which don't look like courses taught at UM. All courses on the approved list will be honored by UM. Lists of courses (incomplete) were distributed, and corrected lists will be emailed to Council members.

Alternative Means of Earning Credit – Sandy Utt and her committee will recommend that, like English, the Math department will use ACT subscores to allow those students who have at least a 29 or their ACT math subscore to enroll immediately in MATH 1710 with no additional testing. The committee also recommends that every department at UM be required to create an ELC “placeholder” course at the lower and upper division, and each department should have an Internship offering. Students who are interested in earning ELC credit will have assistance from Ashley Cates, Coordinator of Experiential Learning, who will coach them through the process. Portfolios are then reviewed in the department, and if approved, credit is awarded.

University Closing – Joanne Gikas and Radesh were asked to review current faculty policies concerning assignment due dates during University closings for Study Day, fall and spring breaks, holidays and inclement weather. The policy will be submitted for review by the UUC and the Faculty Senate.

UNIV – Dick said that a proposal for a new UNIV course has been proposed and submitted by the University College. Members are asked to review, and if they have questions, please submit before the next Council meeting.

The committee adjourned at 2:55 pm. The next UUC is Friday, October 9.

Barbara Kyker