



SLS 2605: FIELD EXPERIENCE IN SPORT AND LEISURE MANAGEMENT

SYLLABUS

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FIELD EXPERIENCE INFORMATION

The business of sport is incredibly alluring, but extremely competitive. Among the most valuable facets of the Sport and Leisure Management program is its connection with the sport industry locally in the Memphis area and across the country. These ties impact the students in numerous ways, notably with experiential learning and volunteer opportunities throughout the academic year. Examples of local industry opportunities include—but are not limited to—the following:

- The **Fan Patrol** is a volunteer opportunity for students to go behind the scenes on Memphis Tigers game days and work with professionals in the athletic department's marketing office.
- The **Memphis Tigers Athletics Department** offers on-campus internships and volunteer opportunities in athletic communications, marketing, special events, team sports managers, development, and facilities management.
- **Shelby Farms Park** lies in the heart of Shelby County on 4,500 acres of green space, 6.5 miles of urban trail, and is a community partner with volunteer and internship opportunities for students in events, facilities, development, grant writing, programming, and more.
- With campus just 15 minutes from Downtown Memphis, students can easily get to employment, internship, and volunteer opportunities with the **Memphis Redbirds** (Triple-A Affiliate to the St. Louis Cardinals), the **Memphis Grizzlies**, and **FedExForum**.
- In the city of Memphis, there is an abundance of **community and faith-based organizations** that offer students opportunities to get hands-on experience in the sport and leisure field.

SLS 2605 credit may range from 1-9 credit hours, but requires permission from the Internship Coordinator and submission of the below Information Form. Students can be approved and register for SLS 2605 credit until the Friday of the first week of the upcoming semester.

Throughout the semester, the student will be responsible for completing and uploading timesheets to the eCourseware dropbox as well as submitting a site supervisor evaluation at the culmination of the semester. This course is pass/fail determined by both the site and university supervisors based on the student's completion of registered credit hours and evaluation. Below is the breakdown of credit hours to contact hours:

	Credit Hours								
	1	2	3	4	5	6	7	8	9
Contact Hours	40	80	120	160	200	240	280	320	360

INFORMATION FORM

Student Information During Field Experience

Student Name _____ UUID _____

Phone (Work) _____ Phone (Cell) _____

Email _____

Emergency Contact _____

Emergency Contact's Phone _____

Site Information

Organization _____

Department _____ Sport Sector (e.g, Sales) _____

Street Address _____

City _____ State _____ Zip Code _____

Start and End Dates _____

Site Supervisor Name _____

Site Supervisor Title _____

Site Supervisor Email _____

Site Supervisor Phone _____

Site Acceptance of Student

The site specified above hereby accepts Mr./Ms. _____
[Name of Student]

as a field experience volunteer beginning _____, 20_____, and projected
[Month, Day]

To end on _____, 20_____.
[Month, Day]

General Description of Assignment

Site Supervisor Signature

Date

Student Signature

Date

TIMESHEET

Student Name _____ Year _____

Site Name _____ City, State _____

Date	Hours Worked	Description of Work Completed	Supervisor's Signature

SITE SUPERVISOR EVALUATION FORM

Student Name _____ Date _____

Site Supervisor _____ Title _____

Organization _____ Department _____

Email _____ Phone _____

Instructions: Please assess the student's performance by commenting on the student's strong points for the criteria listed. For each criterion, place in the square the number which best describes the student's performance. You are encouraged to comment on each factor. Brief comments are especially expected for ratings of Excellent, Needs Improvement, or Unsatisfactory. Try to make specific suggestions in those areas in need of improvement. Once completed, please share the report with the student, obtain signatures, and forward it to the student's university supervisor.

1 Unsatisfactory	2 Needs Improvement	3 Average	4 Good	5 Excellent
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Productivity: Use of time and facilities; actual quantity of work produced in meeting the requirements and objectives of the field experience.

Quality of Work: The degree of thoroughness, accuracy, and professionalism exhibited in completing field experience tasks and responsibilities.

Dependability: The degree of consistency in performing field experience responsibilities.

Initiative: The degree to which the student was a self-starter and took appropriate or suitable independent work related action.

Attendance and Punctuality: Regularity of attendance, promptness of reporting absences, tardiness, and time off for illness or personal business, clock watching.

Overall Evaluation

Place an "X" or "circle" the point on the scale that indicates your overall assessment:

1 Unsatisfactory	2 Needs Improvement	3 Average	4 Good	5 Excellent
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Grade

Place an "X" or "circle" your overall satisfaction with the nature of the student's work:

SATISFACTORY	UNSATISFACTORY
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Site Supervisor's Comments

Student Signature

Date

Site Supervisor Signature

Date