

FINAL PORTFOLIO EVALUATION

Name _____ Organization _____

Portfolio Component	Points	Earned
Quality <ul style="list-style-type: none"> - Title page with graphics; Table of contents - Presentation of materials (imaging, graphics, layout, organization, etc.) 	10	
Required Components <ul style="list-style-type: none"> - Title Page - Table of Contents - Letter confirming 400 hours completed from Site Supervisor - SMART Goals (Original and Revised) - Photographs and other documentation pertinent to experience - Personal Reflection Paper - Project Review Process: Pick 3-5 significant projects completed during your Senior Capstone Experience. Describe your role as well as the process it took to complete the assignment. - Work Samples: Provide a brief description of each work sample included and what role you played - Resume - List of contacts, names, title 	50	
Final Paper <ul style="list-style-type: none"> - Introduction: Discuss your SLM experience prior to landing your Senior Capstone Experience - Internship Search: Discuss how you acquired your Senior Capstone Experience. Was it difficult to find? Did you work with this employer previously? Did you leave the state to interview? Did you look for out-of-state opportunities? Additionally, you got the job, now what: how did you prepare for the internship? 	40	

<ul style="list-style-type: none"> - Summary: Tell us about your internship experience overall – what made it great? What were your main responsibilities? How do you feel you performed? What did you learn about yourself? Do you want to stay on this particular career path – why or why not? Is there opportunity for employment post-graduation? - SLM Evaluation: Did you feel prepared heading into the internship? How could the SLM program have prepared you better? Would you recommend future SLM students to intern at this organization – why or why not? How was your site supervisor – would you recommend him/her to future SLM students? 		
Total	100	

Faculty Review by _____