

Payment Form — 2016 Language Fair

Please complete and mail **this form to the Bursar's Office** with a check, postmarked no later than **February 28, 2016**.

- You should send **one payment form per language, per school**. For example, if there are three Spanish teachers at your school, one form should be submitted for Spanish.
- **If you personally teach more than one language**, you should provide information on two separate forms.

LANGUAGE: _____

SCHOOL: _____

TEACHER(S): _____

EMAIL(S): _____

PHONE NO.: _____

NUMBER OF STUDENTS REGISTERED FOR THE EVENT _____

TOTAL — PARTICIPANT ENTRY FEES [\$8.00 per student]: _____

FEES. Students attending the Fair are required to pay a non-refundable fee of **\$8.00**.

- **Each student pays the fee only once**, even if entered in more than one event, or for more than one language.
- Please make payment **by check only**, sending **one check** for the total amount.
- The check should be made out **payable to The University of Memphis**.
- **NOTE:** The Registration Form and Participant Entry Sheet must be sent in separately; see those sheets for details.

Please send this completed Payment Form and total payment by mail to:

Bursar's Office
The University of Memphis
PO Box 1000, Department 313
Memphis, TN 38148-0313

Bursar's Use Only

Detail Code: MOSJ

Cashier _____ Receipt # _____ Date _____