

# CHIN 3301: Conversation and Composition I.

Fall 2018

## I. Course Objectives:

Built on the foundation established in elementary and intermediate Chinese courses, this course is to expand on language studies. By the end of the semester, students are expected to converse with a Mandarin speaker on topics of, and outside of, daily life. Students are also expected to be able to read and understand short essays, and produce short compositions.

## II. Instructor: Lan Zhang, PhD. Associate Professor of Chinese

Office: 215 Jones Hall, 678-3146, lzhang3@memphis.edu

Office Hours: M: 2:00-4:00; W: 2:00-3:00 (or by appointment)

## III. Meeting time and classroom:

MWF 11:30 am - 12:25 pm Jones Hall 243

## IV. Textbook:

Required: Yao, Tao-chung and Yuehua Liu et al, 2009. *Integrated Chinese* (中文听说读写), Level 1, Part 2: Textbook, Workbook. 3rd Ed. Boston: Cheng & Tsui Company.

## V. Grading:

- ✚ Class participation and performance: 10%
- ✚ Homework: 10%
- ✚ Quizzes: 10%
- ✚ Mid-term written exam: 20%
- ✚ Mid-term oral presentation: 10%
- ✚ Final written exam: 25%
- ✚ Final oral interview: 15%

A+ (96 ~ 100%)   A (93 ~ 95%)   A- (90 ~ 92%)   B+ (86 ~ 89%)   B (83 ~ 85%)   B- (80 ~ 82%)  
C+ (76 ~ 79%)   C (73 ~ 75%)   C- (70 ~ 72%)   D+ (66 ~ 69%)   D (60 ~ 65%)   F (0 ~ 59%)

**Class participation and performance:** Class attendance and participation are very important! When you miss a class, wholly or in part, you miss important information and activities, and your classmates miss out on your contribution. Therefore, please attend classes on time. Chronic tardiness may result in a low participation grade, and you may also lose points for missed quizzes. Unless there is a valid reason, students are not allowed to leave early.

**Homework:** You must turn in homework at the beginning of the class period on the day it is due. Bring your homework to the teacher's desk in the front of the classroom before the class begins. No homework submitted later than two class periods after the due date will be accepted. Please note that you are expected to complete your homework independently. Copied homework will not be graded.

**Quizzes:** The students are required to memorize the characters and main grammatical structures after learning them in class. Quizzes will be carried out at the beginning of the next class, which will mainly be characters. However, important grammatical structures will also be tested. There are basically **no make-ups** for quizzes. It is your responsibility to attend each class. I will drop the six lowest quiz

scores to permit flexibility and to accommodate emergencies and illness (i.e. six missed quizzes will be ignored when calculating your grade). The only exception is for pre-arranged make-ups due to participation in official university business (official documentation will be required), not for personal reasons.

**Mid-term Oral Presentation:** This is a pair work. Students will find a partner in class and present a dialog using (as much as possible) the sentence structures and vocabulary that have been covered. Time allotted for each pair is around 10 minutes. The mid-term exam will likely be before or after fall break (Oct 13-16). This is subject to change to accommodate our progress.

**Exams:** You must take the mid-term and final exams on the scheduled day/ time.

Final Oral Interview: W, Dec 5th (Last day of class)

Final Written Exam: M, Dec 10, 10:30 - 12:30a

\*Any student who anticipates physical or academic barriers based on the impact of a disability is encouraged to speak with me privately. Students with disabilities should also contact Disability Resources for Students (DRS) at 110 Wilder Tower, 901-678-2880. DRS coordinates access and accommodations for students with disabilities. Reasonable and appropriate accommodations will be provided to students with disabilities who present a memo from DRS.

**Extra Credit:** Two extra credit opportunities:

- (1) To the students who participate in the language table regularly every week. (Maximum: 4 points added to the final exam)
- (2) To the students who participate in the end of semester essay writing contest. (2 points added to the final exam)

**Language table:** Friday 1:30-2:30 (starting from the 2nd week, September 7th). FedEx Institute Café.

**Essay writing contest:** Friday, November 30 (tentative), 1:30-2:30 FedEx Institute Café.

**Note:** Along with doing assigned homework, it is imperative that students review what was covered in class by going over the activities done in the classroom, studying vocabulary, and practicing conversation with classmates and native speakers of Chinese. Studying with a study partner is highly recommended.

#### **VI: Academic Integrity and Student Conduct:**

1. Disruptive behavior in class is not allowed, such as talking or using electronic devices, or unexcused exits. Please refer to <http://www.memphis.edu/studentconduct/misconduct.htm> for more information.
2. Please refer to <http://saweb.memphis.edu/judicialaffairs> for more information on academic integrity and students rights and responsibilities. Please be aware of these guidelines and conduct yourselves accordingly.

**VIII: Title IX:** The University is committed to ensuring equality in education and eliminating any and all acts of sexual misconduct from its campus. Sexual misconduct includes sexual harassment, sexual assault, dating violence, domestic violence and stalking. If you or someone you know has been harassed or assaulted, you can make a report to the Office for Institutional Equity at [oi@memphis.edu](mailto:oi@memphis.edu) or 901.678.2713. Please note that if you make a report to me I am required to report it. If you want to make a confidential report you can contact the University Counseling Center, 214 Wilder Tower, 901.678.2068.

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