

I. Course Objectives:

Built on the foundation established in CHIN 3301, this course is to expand on language and cultural studies. By the end of the semester, students are expected to converse with a Mandarin speaker on topics of, and outside of, daily life in linguistically accurate and socially appropriate ways. Students are also expected to be able to read and understand essays, and write compositions with good structure on specifically assigned topics.

II. Instructor: Lan Zhang, PhD. Associate Professor of Chinese
Office: 215 Jones Hall, 678-3146, lzhang3@memphis.edu
Office Hours: MW 2:00-3:30 (or by appointment)

III. Meeting time: MWF 11:30-12:25 Jones 243

IV. Textbook:

Required: Yao, Tao-chung and Yuehua Liu et al, 2010. *Integrated Chinese* (中文听说读写), Level 2, part 1: Textbook, Workbook. 3rd Ed. Boston: Cheng & Tsui Company.

V. Grading:

- Class participation and performance: 10%
- Homework: 10%
- Character Quizzes: 10%
- Unit Quizzes (4): 25%
- Oral presentations (4): 20%
- Mini-essays (4): 25%

A+ (96 ~ 100%) A (93 ~ 95%) A- (90 ~ 92%) B+ (86 ~ 89%) B (83 ~ 85%) B- (80 ~ 82%)
C+ (76 ~ 79%) C (73 ~ 75%) C- (70 ~ 72%) D+ (66 ~ 69%) D (60 ~ 65%) F (0 ~ 59%)

Class participation and performance: Class attendance and participation are an essential part of the course. When you miss a class, wholly or in part, you miss important information and activities, and your classmates miss out on your contribution. Therefore, please attend classes on time. Chronic tardiness may result in a low participation grade. Early intervention form will be submitted when a student misses six classes. Unless there is a valid reason, students are not allowed to leave early.

Homework: You must turn in homework at the beginning of the class period on the day it is due. Bring your homework to the teacher's desk in the front of the classroom before the class begins. The grade for late homework submitted one class period after the due date will be reduced by 10%. No homework submitted later than two class periods after the due date will be accepted. All the homework should be completed in characters.

Character Quizzes: Students are required to memorize the characters after learning them in class. Character quizzes will be carried out at the beginning of the next class. There are basically **no make-ups** for character quizzes. I will drop the six lowest quiz scores to permit flexibility and to accommodate emergencies and illness (i.e. six missed quizzes will be ignored when calculating your grade). The only exception is for pre-arranged make-ups due to

participation in official university business (official documentation will be required), not for personal reasons.

Unit Quizzes: We aim to cover from Lesson 1 to Lesson 4 this semester. Following each lesson we are going to have a Unit quiz. There are basically **no make-ups** for unit quizzes. It is your responsibility to attend each class, including the days on which the quizzes are administered. Pre-arranged make-ups are only permitted if a documented emergency is received, and it must be taken within a week.

Tentative schedule for unit quizzes (may change to accommodate our progress):

Lesson 1—February 4th (written); February 6th (oral).

Lesson 2---February 27th (written); March 1st (oral)

Lesson 3---March 29th (written); April 1st (oral)

Lesson 4—April 22 (written); April 24 (oral) (alternative: April 24th written; April 29th oral)

Oral Presentations: Students will present on a related topic following the completion of each unit, using the sentence structures and vocabulary that have been covered in that unit, either as a pair or by oneself.

1. The presentations need to be 4 minutes minimum.
2. You are encouraged to use PPT with pictures for your presentation, but you may not read from your script.
3. Using of English is not allowed during the presentations.
4. If you cannot take the exam, i.e. make the presentation, on time, prior permission by the instructor is needed.

Mini-essays: Students will complete a one-page essay (400 characters minimum) on a topic related to each unit, such as dormitory, food, shopping, etc. Please **email** me your essay as well as submitting a **hard copy** in class. The essays are due on the same day as the oral presentations.

Extra Credit: Maximum 5 points will be added to the average of unit quizzes of the students who participate in the language table regularly every week.

Language table: Friday 1:30-2:30 (starting from Jan. 25th). FedEx Institute Café

VI: Academic Integrity and Student Conduct:

1. Disruptive behavior in class is not allowed, such as talking or using electronic devices, or unexcused exits. Please refer to <http://saweb.memphis.edu/judicialaffairs/pdf/DisruptiveClassroomBehaviors.pdf> for more information.
2. Please refer to <http://saweb.memphis.edu/judicialaffairs> for more information on academic integrity and students' rights and responsibilities. I expect you to be aware of these guidelines and to conduct yourselves accordingly.

VII: Title IX:

The University is committed to ensuring equality in education and eliminating any and all acts of sexual misconduct from its campus. Sexual misconduct includes sexual harassment, sexual assault, dating violence, domestic violence and stalking. If you or someone you know has been harassed or assaulted, you can make a report to the Office for Institutional Equity at oi@memphis.edu or 901.678.2713. Please note that if you make a report to me I am required

to report it. If you want to make a confidential report you can contact the University Counseling Center, 214 Wilder Tower, 901.678.2068.