

**I. Course Objectives:**

Built on the foundation established in CHIN 4304, this course is to expand on language and cultural studies. The main purposes of this course are to enlarge students' vocabulary, to increase students' reading speed, to improve students' reading comprehension, to maintain students' conversation skills through class presentation and class discussion, and to enhance students' writing ability through writing project.

**II. Instructor:** Lan Zhang, PhD. Associate Professor of Chinese

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Office Hours: M 1:55-3:55, W 1:55-2:55 (or by appointment)

**III. Meeting time and classroom:**

MWF 10:20-11:15 Jones Hall 243

**IV. Textbook:**

Required: Yao, Tao-chung and Yuehua Liu et al, 2010. *Integrated Chinese* (中文听说读写), Level 2, part 1: Textbook, Workbook. 3rd Ed. Level 2, part 2: Textbook, Workbook. Boston: Cheng & Tsui Company.

**V. Grading:**

- ✚ Class participation and performance: 10%
- ✚ Homework: 10%
- ✚ Character Quizzes: 10%
- ✚ Unit Quizzes (4): 25%
- ✚ Oral presentations: 20%
- ✚ Mini-essays (4): 25%

A+ (96 ~ 100%) A (93 ~ 95%) A- (90 ~ 92%) B+ (86 ~ 89%) B (83 ~ 85%) B- (80 ~ 82%)  
C+ (76 ~ 79%) C (73 ~ 75%) C- (70 ~ 72%) D+ (66 ~ 69%) D (60 ~ 65%) F (0 ~ 59%)

**Class participation and performance:** Class attendance and participation are an essential part of the course. When you miss a class, wholly or in part, you miss important information and activities, and your classmates miss out on your contribution. Therefore, please attend classes on time. Chronic tardiness may result in a low participation grade. Early exits are not allowed without prior permission from the instructor.

**Homework:** You must turn in homework at the beginning of the class period on the day it is due. Bring your homework to the teacher's desk in the front of the classroom before the class begins. Credit for late homework by one class period will be deducted and no incomplete/unsatisfactory homework will be evaluated.

**Character Quizzes:** The students are required to memorize the characters after learning them in class. Character quizzes will be carried out at the beginning of the next class. There are basically **no make-ups** for character quizzes. I will drop the six lowest quiz scores to permit flexibility and to accommodate emergencies and illness (i.e. six missed quizzes will be ignored when calculating your grade). The only exception is for pre-arranged make-ups due to participation in official university business (official documentation will be required), not for personal reasons.

**Unit Quizzes:** Unit quizzes are review tests following completion of each unit. There are basically **no make-ups** for quizzes. It is your responsibility to attend each class, including the days on which the quizzes are administered. Pre-arranged make-ups are only permitted if a documented emergency is received, and it must be taken within a week. Tentative schedule:  
Lesson 9—February 8 (written); February 10 (oral).

Lesson 10---March 1 (written); March 3 (oral)

Lesson 11---March 31 (written); April 3 (oral)

Lesson 12—April 24 (written); April 26 (oral)

**Oral Presentations:** Students will present on a related topic following the completion of each unit and the unit quiz, using the sentence structures and vocabulary that have been covered in that unit, either as a pair or by oneself.

1. The presentations need to be 4 minutes minimum.
2. You are encouraged to use visual aids, such as PPT with pictures, but you may not read from your script.
3. If you cannot take the exam, i.e. make the presentation, on time, prior permission by the instructor is needed.

**Mini-essays:** Students will complete a one-page essay (500 characters) on a topic related to each unit, i.e., the differences between China and the US (such as education systems, relationships, and geography, etc). The essays are due on the same day of the oral presentations. Please **email** me a copy of your essay as well as submitting **a hard copy** in class.

**Extra Credit:** Maximum 5 points will be awarded to students who participate in the language table regularly every week. (Participation does not mean just attendance.)

**Language table:** Friday 1:30-2:30 (starting from Jan. 27th). FedEx Institute Café

#### **VI: Academic Integrity and Student Conduct:**

1. Disruptive behavior in class is not allowed, such as talking or using electronic devices, or unexcused exits. Please refer to <http://www.memphis.edu/studentconduct/misconduct.htm> for more information.
2. Please refer to <http://saweb.memphis.edu/judicialaffairs> for more information on academic integrity and students rights and responsibilities. I expect you to be aware of these guidelines and to conduct yourselves accordingly.

#### **VII: Title IX:**

The University is committed to ensuring equality in education and eliminating any and all acts of sexual misconduct from its campus. Sexual misconduct includes sexual harassment, sexual assault, dating violence, domestic violence and stalking. If you or someone you know has been harassed or assaulted, you can make a report to the Office for Institutional Equity at [oi@memphis.edu](mailto:oi@memphis.edu) or 901.678.2713. Please note that if you make a report to me I am required to report it. If you want to make a confidential report you can contact the University Counseling Center, 214 Wilder Tower, 901.678.2068.

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